

**BY ORDER OF THE COMMANDER**  
**45TH SPACE WING (AFSPC)**

**45TH SPACE WING INSTRUCTION**  
**36-2903**



**18 AUGUST 2016**

***Personnel***

***DRESS AND PERSONAL APPEARANCE***  
***OF AIR FORCE PERSONNEL***

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This publication implements and extends the guidance of AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel* and AFI 36-2903\_AFSPC Supplement, *Dress and Personal Appearance of Air Force Personnel*. This publication establishes Dress and Appearance policies and standards for Patrick Air Force Base (PAFB), Cape Canaveral Air Force Station, and Ascension Auxiliary Airfield. This publication applies to all 45th Space Wing (45 SW) personnel, tenant units and agencies. Violations of this instruction can be prosecuted under Article 92 of the *Uniform Code of Military Justice (UCMJ)*, as well as any other applicable articles of the UCMJ, when appropriate. This publication does not change required wear requirements established by AFI 36-2903. This publication applies to the Air Force Reserve Command and to Air National Guard and their units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 from the field through the appropriate chain of command. Submit requests for waivers through the chain of command to the Publication OPR. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). This publication may not be supplemented or further implemented/extended. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

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**1. Overview.** This instruction provides information about local policies related to AFI 36-2903, *Dress and Appearance*. It applies to all personnel assigned to or attached to Patrick Air Force Base (PAFB), Cape Canaveral Air Force Station, and Ascension Auxiliary Airfield.

**2. Roles and Responsibilities.**

2.1. The Commander is responsible for ensuring personnel under their command present a professional military and conservative appearance both in uniform and when in civilian clothing. Failure to observe the prohibitions and mandatory provisions of this instruction is a violation of Article 92, *Uniform Code of Military Justice* (UCMJ).

2.2. The supervisor is responsible for ensuring personnel under their supervision present a professional military and conservative appearance both in uniform and when in civilian clothing. Failure to observe the prohibitions and mandatory provisions of this instruction is a violation of Article 92, *Uniform Code of Military Justice* (UCMJ).

**3. Wear of duty uniforms.**

3.1. Duty Uniforms.

3.1.1. ABU coat (Shirt) sleeves may be rolled up unless determined unsafe during specific duties. Safety determination is delegated to the lowest-level supervision.

3.2. Clothing/Accessory Standards.

3.2.1. Headgear.

3.2.1.1. Black Watch Cap. Personnel may wear the black watch-cap when wearing authorized outer garments or physical training uniform (PTU)/improved physical training uniform (IPTU).

3.2.1.2. Sage Green Watch Cap. Personnel may wear the sage green watch cap with the Airman Battle Uniform (with outer garments only) or the PTU/IPTU.

3.2.2. No Hat/No Salute Areas.

3.2.2.1. The areas listed below are designated as “NO HAT/NO SALUTE” areas:

3.2.2.1.1. All flight line/taxiway areas

3.2.2.1.2. Beach house patio

3.2.2.1.3. Marina deck and tiki hut area

3.2.2.1.4. Tides club deck and pool area

3.2.2.1.5. Courtyard between wings in bldg 423

3.2.2.1.6. Courtyard in the Morrell Operations Center

3.2.2.1.7. Explosive Ordnance Disposal Range

3.2.2.1.8. Fenced area in Area 55

3.3. Men's and Women's Physical Training Uniform (PTU) and Improved Physical Training Uniform (IPTU)

3.3.1. Sidewalks and running paths on Patrick AFB are approved/designated running areas. Head phones are authorized to be worn in these areas. For safety reasons, headphones will be removed when running on or crossing any roadway. EXCEPTION: headphones may be worn on the roadway during training day wing runs if not running in formation.

3.3.2. Wear of a solid black or dark blue baseball hat or watch cap with the Air Force symbol or "U.S. Air Force" printed/embroidered on the front is authorized (outdoors only) with the wear of the PTU or IPTU during organized and individual PT.

WAYNE R. MONTIETH, Brig Gen, USAF  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 33-360, *Publications and Forms Management*, 25 September 2013

AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*, 18 July 2011 w/IC3

AFI 36-2903 AFSPC Supplement, *Dress and Personal Appearance of Air Force Personnel*, 13 August 2014

AFMAN 33-363, *Management of Records*, 1 March 2008

***Adopted Form***

AF Form 847, *Recommendation for Change of Publication*

***Abbreviations and Acronyms***

**AETC**—Air Education and Training Command

**AFI**—Air Force Instruction

**AFB**—Air Force Base

**AFMAN**—Air Force Manual

**AFPD**—Air Force Policy Directive

**AFRC**—Air Force Reserve Command

**AFRIMS**—Air Force Records Information Management System

**ANG**—Air National Guard

**CC**—Commander

**IPTU**—Improved Physical Training Uniform

**MFR**—Memorandum for Record

**OPR**—Office of Primary Responsibility

**PTU**—Physical Training Uniform

**RDS**—Records Disposition Schedule

**SWI**—Space Wing Instruction

**UCMJ**—Uniform Code of Military Justice